



**SMU** SIKKIM  
MANIPAL  
UNIVERSITY

Established under Govt. of Sikkim, Act 9 of 1995, recognised under 2(f) of the UGC Act, 1956

173/SMU/REG/POLICY/26/2025

17 July 2025

**HOSTEL FEE REFUND POLICY 2025**  
**SIKKIM MANIPAL UNIVERSITY**

1. Please refer to this university letter No. 173/SMU/REG/POLICY/13/2025 dated: - 27 June 2025.
2. Hostel shall be allotted at the time of counselling / physical reporting to the campus for first year students.

Sl.No.	Condition	Hostel Fee Refund
1	Withdrawal request submitted <b>15 days or more before class commencement</b>	Full Refund with deduction of Rs 1000/- as processing fee
2	Withdrawal request submitted less <b>than 15 days before class commencement</b>	Rs 15,000/-
3	Withdrawal request submitted within <b>15 days after class commencement</b>	Rs 25,000/-
4	<b>By 31 October 2025</b>	No Refund

- a) Candidate shall apply to the Chief Warden separately for the withdrawal from the allotted hostel.
  - b) The date of the withdrawal from the allotted hostel shall be from the date of application of the withdrawal from the hostel.
  - c) Hostel fee refund for Foreign Students shall be on USD on actual exchange rate of the day of application.
  - d) Fee refund policy as mentioned above is applicable to all the hostellers (including first year students).
  - e) This will be applicable to first year of all UGC Governed courses.
3. This order will supersede the SMU letter cited in para 1.

Prof (Dr) K.S. Sherpa  
Registrar



To

1. Dean, SMIMS
2. Director, SMIT
3. Principal, SMCON
4. Principal, SMCPT
5. Admission Officer, SMIMS
6. Chairman Admissions, SMIT
7. Coordinator, HA
8. Coordinator, AHP
9. Coordinator, FHSS&LA
10. Officiating HoD, Biotech
11. CFO, SMU
12. Finance, SMIMS /SMIT.